

Training / Seminar Approval Form

Department Name: Sheriff's Office

Seminar Name: Texas IAAI Fire & Arson Investigator Seminar

Purpose: job training, improve work performance

Place: College Station, TX

Date: March 27-31,2022

Who Will Be Attending:
James McClanahan no agenda available yet

This Training/ Seminar is necessary for the following reasons:

- | | |
|--|--|
| <input type="checkbox"/> Required continuing education | <input checked="" type="checkbox"/> Job training |
| <input checked="" type="checkbox"/> Improve work performance | <input type="checkbox"/> Required certification |

Attach Registration Form and Complete the following information:

Amount of registration \$ 200.00 Date registration is due asap COMMISSIONERS COURT

- | |
|---|
| <input type="checkbox"/> Return check to department head |
| <input checked="" type="checkbox"/> Request Treasurer to mail check with registration |

JAN 09 2023

Approved

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE _____ DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____

Johnson County Sheriff's Office
Training Request

Name: James McClanahan
Rank: Detective Date: 12/8/2022
Course Name: Texas IAAI Fire & Arson Investigator Seminar
Course Date: 03/27/2023-03/31/2023

Course Tuition: 200.00 Hotel Cost: 129.00 day = 645.00
Per Diem: _____ Total Cost: _____

Is Course TCOLE Accredited? N
Will training be reported by Host? N

This Training / Seminar is necessary for the following reasons:
 Required continuing education Job training
 Improve work performance Required certification

Host Agency: Texas A&M Engineering-TEEX
Host Address: 200 Technology Way
Host City: College Station
Host State: Texas
Host Zip Code: 78744
Host Phone: (512) 448-2222

\$129.00/Day

Hotel: Embassy Suites by Hilton
Hotel Address: 1001 E. McCarty Lane
Hotel City: San Marcos
Hotel State: Texas
Hotel Zip Code: 78666
Hotel Phone: (512) 392-6450

Hotel Check In Date: 03/26/2023
Hotel Check Out Date: 03/31/2023

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: *Jay Kuffner* Approved
Disapproved Initials _____ Date 12-27-22
Justification (Required): This is needed to keep his fire certifications up to date.

Lieutenant: _____ Approved
Disapproved Initials _____ Date _____

Comments: _____

Captain: *[Signature]* Approved
Disapproved Initials *DK* Date 12-27-22

Comments: _____

Chief: *[Signature]* Approved
Disapproved Initials *MP* Date 1-3-23

Comments: _____

Language: English ▼



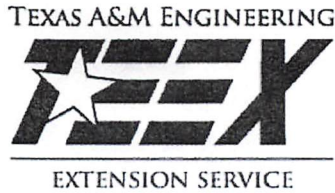
Student portal will be offline for maintenance this Thursday the 15th from 7pm-midnight.

Class Registration

- 1. Class Information ✓
- 2. Participant Information ✓
- 3. Payment and Billing Information ✓

Class Fees and Options

Description	Quantity	Total (Each)
Texas IAAI Fire & Arson Investigators Seminar (FP-ARE137)	1 ▼	\$200.00 (\$200.00)
Total:		\$200.00
Total due now:		\$200.00



Student portal will be offline for maintenance this Thursday the 15th from 7pm-midnight.

Class Registration

- 1. Class Information Completed ✓
- 2. Participant Information Completed ✓
- ➔ 3. Payment and Billing Information

Order Details

Description	Quantity	Total (Seach)
Texas IAAI Fire & Arson Investigators Seminar (FP-ARE137)	1	\$200.00 (200.00)
Total:		\$200.00

Total due now:

\$200.00

Payment Options

By Checking this box, I have read and accept the Participant Policies [<https://teex.org/policies>], Participant Handbook [<https://teex.org/wp-content/uploads/TEEX-Participant-Handbook.pdf>], and am aware of any course prerequisites and/or completion requirements [#].

Pay with Credit Card, Debit, or eCheck

Enter Purchase Order Number

Purchase Order Number

PO Contact Name (required):

PO Contact Email (required):

Confirm Email (required):

Tax ID:

By choosing payment option for Purchase Order (PO), you are agreeing that none of the terms and conditions printed, otherwise appearing on the PO, or associated with the PO shall be applicable except to the extent that it specifies information required to be furnished by either party hereunder. The terms proposed by the PO are specifically objected to, and the PO shall only be used as a payment mechanism for the course registration and shall not be used as a basis for any contract.

You ARE NOT enrolled in the class until your PO has been received and approved by TEEX. All PO's must be submitted within 48 hours of registration and must contain the following information:

- Agency or company name
- Billing address

- Contact name and phone number
- Description of goods and/or services provided
- Amount of charges
- Authorized signature
- Tax Payer ID, EIN or FEIN

You will be notified by TEEX once you are enrolled in the class.

Submit your PO via the Student Portal Upload or email
esti@teex.tamu.edu [<mailto:esti@teex.tamu.edu>]

TRAVEL PROCEDURES
HOTEL RESERVATION REQUEST

(EMAIL THIS FORM COMPLETED TO PURCHASING)

Note: When the Purchasing Department reserves the room; the payment will be processed and paid for on the credit card. The Purchasing department will need your hotel receipt as soon as you return. Do not request monies from the auditor's office on your regular travel form. Purchasing will forward this form to the auditor's office as backup.

DATE: 12-30-22 DEPARTMENT: Sheriff's Office

PERSON SENDING REQUEST: Shauna Ballard

Person(s) Name Attending: 1. James McClanahan
2. _____
3. _____
4. _____

How many rooms: 1 (Please add any special requirements)

Hotel Name: Embassy Suites by Hilton

Hotel Address: 1001 E. McCarty Lane City: San Marcos State: TX Zip: 78666

Hotel Telephone #: 512-392-6450


Function Attending: Texas IAAI Fire & Arson Investigation Seminar


Date of Check in: 3-26-23

Date of Check out: 3-31-23

Your Stay

[Edit Stay](#)

 Sun, Mar 26 – Fri, Mar 31, 2023 (5 nights)

 1 room for 1 adult

Edit Stay




26 MAR
SUN

31 MAR
FRI

1 Room, 1 Guest


Special Rates ¹

Update

[Hotels Nearby](#) 



Embassy Suites by Hilton San Marcos Hotel Conference Center


[1001 E. McCarty Lane San Marcos, Texas 78666 USA](#) 

[Hotel details >](#)

Select a Room

Step 1 of 3

Your stay with Embassy Suites by H

 Free made-to-order breakfast

 Complim.


 Paws

 On-site restaurant

 Outdoor pool  Fitness center  Pet-friendly rooms  Business center

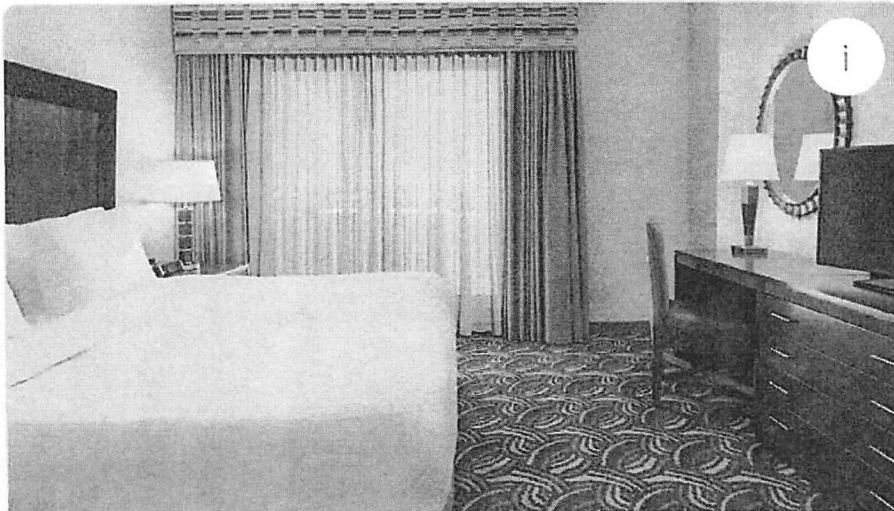
Special Rates ¹  Connecting Rooms Use Points & Money

Daily Mandatory Charge will be added to the room rate and includes: Texas Recovery Fee.

 We're showing Texas laai Conferenc rates.

We found 2 rooms for you.

Avg/night in \$USD ▼



2 Room Suite-1 King Bed-nonsmoking

Quick Book
Texas laai Conferenc

\$129



2 Room Suite-2 Queen Beds-nonsmoking

Quick Book
Texas laai Conferenc

\$149